

JOB SPECIFICATION

Care Assistant and Senior Care Assistant

Area	Requirements	Desirable Essential	Assessment Application / Interview / Test
Qualification	<ul style="list-style-type: none"> • Diploma Level 2 /3 Health & Social Care • Training in Health and Safety, Food Hygiene, NAPPI, Understanding Challenging behaviours 	D E	A I A
Previous experience	<ul style="list-style-type: none"> • 6 months experience in working with client group • Experience of working with people with challenging behaviours 	E E	A A
Job Related skills experience	<ul style="list-style-type: none"> • Planning and organizing own work • Good oral communication • Basic literacy, writing and report skills • Able to carry out plans / instructions and questions appropriately • Listening skills • Relevant legislation awareness • Basic core theory related to client group • Able to solve basic problems • Practical skills, housekeeping, gardening, leisure • Aware of confidentiality 	E E E E E D D E E E	I I A I I I I I I
Disposition / Attitudes	<ul style="list-style-type: none"> • Resilient (able to work in an environment that is emotionally and physically demanding) • Approachable • Sense of humour • Team Player • Enthusiasm • Practical / Common Sense • Ability to work under pressure • Commitment to training, supervision, appraisal and attendance at staff meetings • Able to relate to clients • Basic awareness of standards and expectations of care / sensitivity / tact 	E E E E E E E E E E	I I I I I I I I I I
Equal opportunities	<ul style="list-style-type: none"> • Must be able to demonstrate an awareness of the importance of equal opportunities for staff and clients and show the value of working and living in a diverse community 	E	I
Other	<ul style="list-style-type: none"> • Available for flexible working hours incl. Sleep in duties and overtime when required • Current Driving license 	E D	I I

