



JOB DESCRIPTION FOR CARE ASSISTANT

Position: Care Assistant

Responsible to: Registered Manager

Purpose of Position

To share with other staff in meeting the personal care needs of clients in away that respects the dignity of the individual and promotes independence.

To help in the care of the service users' physical environment and in the general day-to-day activities of the home.

To take delegated responsibilities in the charge of the service users under your care, to the appropriate level.

Principle Responsibilities

Assist care users who need help with dressing, undressing, bathing and toilet.

Help service users with mobility problems and physical activities through talking to them, taking them out, sharing with them in activities such as reading, writing, hobbies and recreations.

Make and change beds; tidy room and do light cleaning.

Inspect. Launder and mend service users' clothing.

Serve meals; assist service users at meal times if required; wash up utensils.

Answer emergency bells, the door and the telephone; greet visitors.

Read and write reports in case notes.

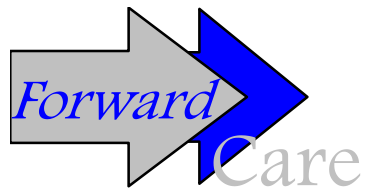
Take part in staff and residents' meetings and also in training activities as required.

Assist a senior member of staff who has been assessed as competent with medication administration.

Carry out other reasonable duties as may be required

Date: _____ Signed: _____ Employee

Signed: _____ Registered Manager



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